



## ONLINE APPLICATION PORTAL

---

**HOME**

### Franklin Research Grants

**CHANGE  
PASSWORD**

#### Scope

**LOG OUT**

Since 1933 the American Philosophical Society has awarded small grants to scholars in order to support the cost of research leading to publication in all areas of knowledge. In 2009–2010 the Society awarded more than \$1.5 million to nearly 200 scholars, and we expect to continue, if not exceed, this level of support in 2010–2011. The Franklin program is particularly designed to help meet the costs of travel to libraries and archives for research purposes; the purchase of microfilm, photocopies, or equivalent research materials; the costs associated with fieldwork; or laboratory research expenses.

Franklin grants are made for noncommercial research. They are not intended to meet the expenses of attending conferences or the costs of publication. The Society does not pay overhead or indirect costs to any institution. Grants will not be made to replace salary during a leave of absence or earnings from summer teaching; pay living expenses while working at home; cover the costs of consultants or research assistants; or purchase permanent equipment such as computers, cameras, tape recorders, or laboratory apparatus.

#### Eligibility

Applicants are expected to have a doctorate or to have published work of doctoral character and quality. PhD candidates are not eligible to apply, but the Society is particularly interested in supporting the work of young scholars who have recently received the doctorate. American citizens and residents of the United States may use their Franklin awards at home or abroad. Foreign nationals must use their Franklin awards for research in the United States. Applicants who have received Franklin grants may reapply after an interval of two years.

#### Awards

Funding is offered up to a maximum of \$6,000 for use in calendar year 2010. Grants are not retroactive.

Grants are payable to the individual applicant. Franklin grants are taxable income, but the Society is not required to report payments. It is recommended that grant recipients discuss their reporting obligations with their tax advisors.

#### Deadline

For applications and two letters of support:

- **October 1, 2010**, for a January 2011 decision for work in February through December

It is the applicant's responsibility to verify that all required materials, including letters of support, reached the Society on time; contact Linda Musumeci, Research Administrator, at [LMusumeci@amphilsoc.org](mailto:LMusumeci@amphilsoc.org) or 215-440-3429.

#### Requirements

Reports are due no later than one month after completing the work for which the award was made.

**START APPLICATION**



## ONLINE APPLICATION PORTAL

---

[HOME](#)

### Instructions

[GUIDELINES](#)

[INSTRUCTIONS](#)

[APPLICATION FORM](#)

- [Contact Information](#)
- [Education](#)
- [Research Project](#)
- [Statement of Purpose](#)
- [Relevant Information](#)
- [Budget Statement](#)
- [Grants](#)
- [Letters of Support](#)

[VIEW/PRINT APPLICATION](#)

[SUBMIT APPLICATION](#)

[FAQs](#)

[LOG OUT](#)

You may make as many visits to your application as you wish and revise any information in your application until it has been submitted. In order to be considered, your application must be complete and in SUBMITTED status by **10/1/10**. Applications begun but not submitted on or before October 1 will remain available for submission for the December 1 deadline.

Keep in mind that letters of support are due on the application deadline. As soon as you fill in the contact information for your letter writers, the system will send a message to them containing complete instructions on how to submit a letter on your behalf. You may want to fill in this section before completing the rest of the application in order to give your letter writers ample time to compose and submit their letters.

This online application consists of two parts: the application form itself and a list of recommenders (see [Letters of Support](#)).

**Before beginning** the application form, please read the following instructions carefully and make sure you meet all [eligibility](#) requirements.

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#### A. How to SAVE and SUBMIT your data.

1. Do not use your browser's "BACK" or "FORWARD" buttons for navigation. Instead, use the navigation links and/or arrows provided on each application screen.
  2. You must **SAVE each time you leave a screen**. If you do not click on SAVE, anything entered since you last hit SAVE on that screen will be lost. (Any work from a previous session will be retained, but any new entries will be lost.) The SAVE button is at the bottom of your screen.
  3. You may work on your application in as many sessions as you wish, and the status of your application will be **IN PROGRESS** until you submit it. Once you are satisfied that your application is complete, you must go to the "Submit Application" screen and select **SUBMIT APPLICATION**.
  4. When you have completed your application, pause to check it one last time. We strongly suggest that you print and read your application before submitting it, so that you can be sure there are no further revisions you wish to make. **Once your application has been SUBMITTED, even if it was submitted before the final deadline, no changes will be permitted.**
  5. Your application status bar must show SUBMITTED by **10/1/10** in order for your application to be considered. The American Philosophical Society will take no responsibility for applications that are not in SUBMITTED status at the deadline.
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**B. How to enter data.**

1. You may begin completing the application at any section.
  2. What you type into the form is exactly what will be seen by our reviewers and what will flow directly into the database. Therefore, please fill out the form **carefully**, paying attention to spelling, case (**do not use all caps**), punctuation, et cetera, and give special consideration to the information typed into the address lines because **how you enter the information determines how it will appear on letters and printed labels when documents are mailed to successful applicants.**
  3. Text boxes will hold only a limited amount of text. Where longer answers are permitted, the number of available characters will normally be indicated. **Examine your printed hard copy application to be sure your response is complete.**
  4. Dates should always be entered in the format mm/yyyy or mm/dd/yyyy where indicated. Where an entry continues into the present, please simply leave the ending date blank (mm/yyyy -[blank]).
  5. Begin typing all answers at the extreme left hand side of the response area or box; do not leave a space or indent at the beginning of your answer.
- 

**C. Best of luck on your application.**

If you have questions about the application process, please consult the [FAQs](#). If your question is not answered there, click on the "HELP" link that appears on the top of each screen to submit your query.

CONTINUE



# ONLINE APPLICATION PORTAL

HOME

## Contact Information

GUIDELINES

HELP :: NEXT >>

INSTRUCTIONS

### APPLICATION FORM

- Contact Information
- Education
- Research Project
- Statement of Purpose
- Relevant Information
- Budget Statement
- Grants
- Letters of Support

VIEW/PRINT APPLICATION

SUBMIT APPLICATION

FAQs

LOG OUT

**NAME:** Dr. John Doe  
**E-MAIL:** jdoe@amphilsoc.org  
**ALTERNATE E-MAIL:**

**BEST MAILING ADDRESS:**   
ADDRESS 1  
  
ADDRESS 2

<input type="text"/> <small>CITY</small>	<input type="text"/> <small>STATE/ PROVINCE/ REGION</small>	<input type="text"/> <small>ZIP/ POSTAL CODE</small>
---	--	---

COUNTRY (LEAVE BLANK IF THE UNITED STATES)

**ADDRESS TYPE:**

**TELEPHONE:**

**INSTITUTIONAL AFFILIATION:**

**PRESENT POSITION:**

**FIELD OF STUDY:**

**ALTERNATE FIELD OF STUDY:**   
(OPTIONAL)

**GENDER:**

**DATE OF BIRTH:**  (MM/DD/YYYY)

**PLACE OF BIRTH:**

**CITIZENSHIP:**

SAVE



## ONLINE APPLICATION PORTAL

[HOME](#)

### Education

[GUIDELINES](#)

[<< PREVIOUS](#)

[HELP :: NEXT >>](#)

[INSTRUCTIONS](#)

#### APPLICATION FORM

- [Contact Information](#)
- [Education](#)
- [Research Project](#)
- [Statement of Purpose](#)
- [Relevant Information](#)
- [Budget Statement](#)
- [Grants](#)
- [Letters of Support](#)

Give ALL earned degrees, listing the most recent first:

INSTITUTION	DEGREE	DATE (YYYY)	FIELD OF STUDY

SAVE

[VIEW/PRINT APPLICATION](#)

[SUBMIT APPLICATION](#)

[FAQs](#)

[LOG OUT](#)



## ONLINE APPLICATION PORTAL

[HOME](#)

### Research Project

[GUIDELINES](#)

[<< PREVIOUS](#)

[HELP :: NEXT >>](#)

[INSTRUCTIONS](#)

[APPLICATION FORM](#)

- [Contact Information](#)
- [Education](#)
- [Research Project](#)
- [Statement of Purpose](#)
- [Relevant Information](#)
- [Budget Statement](#)
- [Grants](#)
- [Letters of Support](#)

PROJECT TITLE

(INCLUDE TIME PERIOD BEING STUDIED AND GEOGRAPHIC LOCATION, IF APPROPRIATE):

INCLUSIVE DATES OF PROJECT:

SPECIFIC DATES OF APS SUPPORT (MUST MATCH DATES IN BUDGET):

FUNDING LEVEL REQUEST (MAXIMUM OF \$6,000, IN MULTIPLES OF \$1,000):

SAVE

[VIEW/PRINT APPLICATION](#)

[SUBMIT APPLICATION](#)

[FAQs](#)

[LOG OUT](#)



## ONLINE APPLICATION PORTAL

[HOME](#)

### Statement of Purpose

[GUIDELINES](#)

[<< PREVIOUS](#)

[HELP :: NEXT >>](#)

[INSTRUCTIONS](#)

**APPLICATION FORM**

- [Contact Information](#)
- [Education](#)
- [Research Project](#)
- [Statement of Purpose](#)
- [Relevant Information](#)
- [Budget Statement](#)
- [Grants](#)
- [Letters of Support](#)

[VIEW/PRINT APPLICATION](#)

[SUBMIT APPLICATION](#)

[FAQs](#)

[LOG OUT](#)

Give a specific description of the project, including purpose and method. Explain how the proposed research will increase or correct information now available.

This form will not accept any formatting, including italics.

(5,500 CHARACTER LIMIT, INCLUDING SPACES AND PUNCTUATION AS WELL AS FOOTNOTES AND REFERENCES)

SAVE



## ONLINE APPLICATION PORTAL

[HOME](#)

### Relevant Information

[GUIDELINES](#)

[<< PREVIOUS](#)

[HELP :: NEXT >>](#)

[INSTRUCTIONS](#)

#### APPLICATION FORM

- [Contact Information](#)
- [Education](#)
- [Research Project](#)
- [Statement of Purpose](#)
- [Relevant Information](#)
- [Budget Statement](#)
- [Grants](#)
- [Letters of Support](#)

[VIEW/PRINT APPLICATION](#)

[SUBMIT APPLICATION](#)

[FAQs](#)

[LOG OUT](#)

LIST HERE YOUR PUBLICATIONS PERTINENT TO THIS PROJECT. GIVE COMPLETE CITATIONS, WITH INCLUSIVE PAGE NUMBERS.

ALSO LIST YOUR MOST SIGNIFICANT SCHOLARLY PUBLICATIONS UNRELATED TO THIS PROJECT; DO NOT EXCEED TEN IN NUMBER.

WHAT FOREIGN LANGUAGES ARE NEEDED FOR THIS PROJECT? WHAT IS THE DEGREE OF YOUR CONVERSATIONAL AND READING COMPETENCE IN EACH?

ANY ADDITIONAL RELEVANT INFORMATION?

SAVE



# ONLINE APPLICATION PORTAL

[HOME](#)

## Budget Statement

[GUIDELINES](#)

[<< PREVIOUS](#)

[HELP :: NEXT >>](#)

[INSTRUCTIONS](#)

### APPLICATION FORM

- [Contact Information](#)
- [Education](#)
- [Research Project](#)
- [Statement of Purpose](#)
- [Relevant Information](#)
- [Budget Statement](#)
- [Grants](#)
- [Letters of Support](#)

[VIEW/PRINT APPLICATION](#)

[SUBMIT APPLICATION](#)

[FAQs](#)

[LOG OUT](#)

ALL AMOUNTS MUST BE FILLED IN WITH A NUMBER. DO NOT INCLUDE A DOLLAR SIGN.

IF NOT APPLICABLE, PLEASE ENTER 0.

TRAVEL:

AMOUNT MONTH/YEAR

SUBSISTENCE:

AMOUNT MONTH/YEAR

PHOTOREPRODUCTION:

AMOUNT MONTH/YEAR

SUPPLIES; OTHER (SPECIFY):

AMOUNT MONTH/YEAR

TOTAL:

TOTAL AMOUNT ENTERED ON RESEARCH PROJECT PAGE  
BUDGET AMOUNTS MUST ADD UP TO TOTAL

EXPLAIN THE REASONS FOR THE REQUESTED BUDGET ALLOCATIONS:

SAVE



# ONLINE APPLICATION PORTAL

HOME

## Grants

GUIDELINES

<< PREVIOUS

HELP :: NEXT >>

INSTRUCTIONS

### APPLICATION FORM

- Contact Information
- Education
- Research Project
- Statement of Purpose
- Relevant Information
- Budget Statement
- Grants
- Letters of Support

VIEW/PRINT APPLICATION

SUBMIT APPLICATION

FAQs

LOG OUT

Check this box to be also considered for the following:

#### APS/British Academy Fellowship for Research in London

In collaboration with the British Academy, the APS offers an exchange post-doctoral fellowship for a minimum of one and a maximum of two months' research in the archives and libraries of London during 2011. This award includes travel expenses between the United States and United Kingdom and a monthly subsistence.

Applicants not selected for the British Academy Fellowship will be considered for a Franklin Research Grant.

OTHER GRANTS applied for to support this project during the same period.

NAME OF FUND	PURPOSE	DATES OF TENURE	AMOUNT REQUESTED

(e.g., salary, supplies, etc.)

LIST ALL GRANTS RECEIVED within the past five years. Indicate with an asterisk (\*) grants that supported this project.

GRANTING AGENCY	DATES OF TENURE	AMOUNT

Have you received a grant from the Society before?  ▾

If yes, when?



## ONLINE APPLICATION PORTAL

[HOME](#)

### Letters of Support

[GUIDELINES](#)

[<< PREVIOUS](#)

[HELP](#)

[INSTRUCTIONS](#)

[APPLICATION FORM](#)

- [Contact Information](#)
- [Education](#)
- [Research Project](#)
- [Statement of Purpose](#)
- [Relevant Information](#)
- [Budget Statement](#)
- [Grants](#)
- [Letters of Support](#)

PLEASE NOTE: You MUST ENTER YOUR RECOMMENDERS into the system from this page BEFORE they can log in to use the Online Reference Portal. Please do not ask them to access the system until you have done this.

#### 1) Letters of Support:

Two letters of support must be submitted. Applicants should ask two experts to support this application. The letters should come from recommenders not at your institution; **only one may be from a mentor.**

#### 2) Instructions for Requesting Recommenders:

Please select the "ADD RECOMMENDER" link below and complete the required information in the window that opens. After you have entered in the necessary information, select the "Send E-mail to Recommender" button. An e-mail request will be sent to the recommender with instructions on how to complete the online recommendation form. After sending the request, the recommender's name will appear in the Recommender box below, along with the "Status" of the letter itself.

[VIEW/PRINT APPLICATION](#)

**Letters are due by 10/1/10.**

[SUBMIT APPLICATION](#)

#### ADD RECOMMENDER

[FAQs](#)

[LOG OUT](#)

Recommender	Address	Date Entered	Status
none entered			

## Add Recommender

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**Please verify your recommender's e-mail address before proceeding.** Once you complete this form, we will immediately send an e-mail to the recommender with appropriate instructions. Do not enter this information until you have communicated with your recommender, have verified the e-mail address, and are ready to send the e-mail to your recommender.

**NAME:**    
FIRST LAST

**E-MAIL:**

**CONFIRM E-MAIL:**

**INSTITUTION:**

**DEPARTMENT:**

**POSITION/TITLE:**

**TELEPHONE:**

**ADDRESS:**

ADDRESS 1

ADDRESS 2

CITY

STATE/  
PROVINCE/  
REGION

ZIP/  
POSTAL CODE

COUNTRY

**NOTE TO  
RECOMMENDER:**

SEND E-MAIL TO RECOMMENDER

CLOSE



## ONLINE APPLICATION PORTAL

[HOME](#)

### Submit Application

[GUIDELINES](#)

[HELP](#)

[INSTRUCTIONS](#)

#### APPLICATION FORM

- [Contact Information](#)
- [Education](#)
- [Research Project](#)
- [Statement of Purpose](#)
- [Relevant Information](#)
- [Budget Statement](#)
- [Grants](#)
- [Letters of Support](#)

[VIEW/PRINT APPLICATION](#)

[SUBMIT APPLICATION](#)

[FAQs](#)

[LOG OUT](#)

I have carefully reviewed the printed version of my application and it contains all of the necessary information. I understand that after I select the SUBMIT APPLICATION button, I will not be able to alter the information I have provided in the online application form.

I understand that I can submit my application even if my Letters of Reference have not been submitted. I will be able to send a reminder and track the status of my references by clicking on the "Track References" link on the home page of the Online Application Portal.

I understand that my application must be complete and SUBMITTED by **10/1/10**. The APS will take no responsibility for applications that are not in SUBMITTED status at the deadline.

**If you agree to the above, please type your full name:**

**I have not requested more than one letter of support from a mentor:**

- Agree (MY PH.D. WAS EARNED WITHIN THE PAST FIVE YEARS)
- Not Applicable

**SUBMIT APPLICATION**